

Wilson Amateur Radio Club, Inc. Bylaws

Change Proposal

In accordance with **Section 3.02 Bylaws** of the Bylaws of the Wilson Amateur Radio Club, Inc. ("the Club"), the below changes are proposed.

1) Officers

- a) Change Section 4.0.2(a)(i) and (ii) from
 - i) There shall be four officers of the club.
 - ii) The four officers shall be President, Vice-President, Secretary, and Treasurer.

To

 - i) *There shall be **eight** officers of the club.*
 - ii) *The four officers shall be President, Vice-President, Secretary, Treasurer, **Hamfest Chairman, Public Information Officer, Public Events Officer, and Education/Programs Officer.***
- b) Add the following to Section 4.02(d)
 - v) ***Hamfest Chairman: The Hamfest Chairman shall oversee and coordinate the general operations of the annual club sponsored hamfest. This includes but is not limited to:***
 - (1) Appointing and assigning duties to required team leaders thereby forming the "Hamfest Committee."***
 - (2) Obtaining ARRL Sanctioned Event status***
 - (3) Schedule and chair all necessary planning meetings.***
 - (4) Making regular progress updates to the Executive Committee, Board of Directors, and general club membership.***
 - (5) Coordinate with Club PIO and Public Events Officers as appropriate.***
 - (6) Any other tasks required to ensure a successful hamfest.***
 - vi) ***Public Information Officer: The Public Information Officer (PIO) shall:***
 - (1) Maintains official club social media, web site and other public facing media releases.***
 - (2) Maintains internal club information channels including but not limited to newsletter, membership e-mail lists, etc.***
 - (3) Establishes and maintains a list of media contacts in the local area; strives to establish and maintain personal contacts with appropriate representatives of those media (e.g., editors, news directors, science reporters, etc.).***
 - (4) Becomes a contact for the local media and assures that editors/reporters who need information about Amateur Radio know where to find it.***
 - (5) Works with Local Government Liaisons to establish personal contacts with local government officials where possible and explain to them, briefly and non-technically, about Amateur Radio and how it can help their communities.***
 - (6) Publicizes Club events such as License Examination Sessions, Operating events, Hamfests, Meetings, and all other Club activities designed to promote interest in Amateur Radio.***

- (7) Attempts to deal with and minimize any negative publicity about Amateur Radio and to correct any negative stories which are incorrectly ascribed to Amateur Radio operators.*
- (8) Generates advance publicity through the local media of scheduled activities of interest to the general public, including licensing classes, hamfests, club meetings, Field Day operations, etc.*
- (9) Publicizes club-related stories of local news interest.*
- (10) Coordinate with the Public Events Officer to develop and promote good ideas for community projects and special events to display Amateur Radio to the public in a positive light.*
- (11) Coordinate with the Hamfest Chairman to promote the annual club sponsored hamfest.*
- (12) Becomes familiar with ARRL Public Service Announcements (PSAs), brochures and audiovisual materials; contacts local radio and TV stations to arrange airing of Amateur Radio PSAs; secures appropriate brochures and audiovisual materials for use in planned activities.*
- (13) Coordinates with the Section Public Information Coordinator (PIC) as needed to ensure effective positive publicity for the Club and Amateur Radio as a whole.*

vii) Public Events Officer: The duties of the Public Events Officer include but are not limited to:

- (1) Identify opportunities to hold public events to promote Amateur Radio and generate interest in the hobby.*
- (2) Coordinate with the PIO to promote and publicize the events.*
- (3) Secures appropriate venues and staffing for public events.*
- (4) Leads planning and coordinates operation of public events.*
- (5) Coordinate with the Hamfest Chairman to support with the planning and execution of the annual hamfest.*
- (6) Coordinate with the PIO to develop and promote good ideas for community projects and special events to display Amateur Radio to the public in a positive light.*

viii) Education and Programs Office: The Education and Programs Officer shall:

- (1) Identify and plan education, training, and other programs both technical and non-technical relevant to the Amateur Radio hobby for to be held during the monthly club meetings.*
- (2) Secure speakers, instructors, and required items required to conduct these programs.*
- (3) Coordinate with the PIO as needed to promote club programs to the general club membership and general public.*
- (4) Coordinate with the Public Events Officer as needed to offer local amateur radio license instruction and other amateur radio programs to the general public.*
- (5) Any other duties relating to education, training, and information program offerings.*